



**MEMORANDUM**

To: SHEEO K-16 Professional Development Collaborative  
From: Paul Lingenfelter, President, and Sharmila Conger, Senior Policy Analyst  
Date: May 20, 2011  
Re: Fee Schedule

In 2002 we implemented a fee schedule for costs associated with network services. These services include:

- Overall staff management of the network
- Liaison support between states, the U.S. Department of Education, and Congress
- Technical assistance to the states related to administration of the federal program
- Maintenance of network listserv(s), website(s) and directory
- Administration, analysis, and reporting of the SHEEO Collaborative Data Survey
- Development and coordination of annual meetings and special projects of the network

The services supported by these fee revenues do not include any lobbying expenses incurred in the process of representing SHEEOs (and the Collaborative) in Washington. Any such costs have been and will continue to be paid from SHEEO’s general, unrestricted revenues.

Since the funding for Collaborative activities has not increased materially since reauthorization, SHEEO continues to maintain the dues schedule established in 2002. The fee schedule arranges states into six categories based on the 2010 total allocation to state higher education agencies. The graduated scale starts with a minimum contribution of \$300 and extends to \$4,500 as follows.

<b>Total SAHE Allocation</b>	<b>Annual Collaborative Fees</b>
Less than \$600,000	\$ 300
\$600,001 to \$1,000,000	\$ 600
\$1,000,001 to \$1,500,000	\$ 900
\$1,500,001 to \$3,000,000	\$ 1,800
\$3,000,001 to \$5,000,000	\$ 3,000
Over \$5,000,000	\$ 4,500

The Department of Education has recently revised their grant allocation finder into a database format, accessible via the following link: <http://wdcrobcolp01.ed.gov/CFAPPS/grantaward/start.cfm>. To find your state’s NCLB Title II Part A SAHE Allocation, follow the instructions on the attached document, “Finding Grant Amounts for SAHEs.”

Please feel free to contact either of us if you have any questions or concerns.

Thanks for your continuing efforts to enhance the capacity of teachers and school leaders. We are looking forward to our future work together.