

**2007-2008 Title II Part A, section 3 Monitoring Checklist**

<b>Monitor's Name:</b>		<b>Today's Date:</b>	
<b>1. Contract #:</b>		<b>2. Year awarded:</b>	
<b>3. Length of contract:</b>			
<b>4. Term of Contract:</b>			
<b>5. Anticipate dates: Starting:</b>		<b>Ending:</b>	
<b>6. Funding Requested:</b>			
<b>7. Contact Person:</b>		<b>Title:</b>	
<b>Institution Name:</b>		<b>Tel ( )</b>	
<b>Institution Address:</b>			
<b>8. Type of Institution:</b>			
<b>9. List of Partners: (if more than 3 see attached list)</b>			
(1)			
(2)			
(3)			
<b>10. Number of Participants:</b>			
<b>11. Grade level:</b>	<b>K-6</b>	<b>7-9</b>	<b>9-12</b>
<b>12. Poverty Level:</b>	<b>High</b>	<b>Low</b>	
<b>13. Purpose:</b>			
<b>14. Objectives:</b>			
<b>15. Outcomes:</b>			
<b>16. Comments:</b>			
<b>17. Are the partners and high need LEAs designated in the Project Abstract actively participating in the project activities?</b>			
<b>18. Are Activities progressing according to the contract's timeline?</b>			
<b>19. Are there any problems that I Should be aware of?</b>			
<b>20. Have there been any substantive changes to the plan of action?</b>			

**21. Are quarterly reports being filed on time with the Comptroller's Office?**  
*Note: Prior to the visit check if the institution has files on time, indicate if they missed any and dates.*

**22. Questions to Ask Teachers**

**1. What changes have you seen in yourself?**


**2. What changes have you seen in your students?**


**3A. what has been the reaction of your peers?**


**3B. The administrations?**


**4. What are the benefits or advantages of participating in this higher-education sponsored professional development opportunity?**

(Probe for relevance of funded activities as they relate to learnignneeds)

<b>IHE</b>	<b>Local School District or IU</b>

**23. It appears this aspect of the project**

<b>Fell short of Expectations</b>	<b>Achieved Expectations</b>	<b>Exceeded Expectations</b>