

## OREGON

### Oregon University System

- Governing board
- Data collected from 4-year public institutions in the system
- The Oregon Department of Education has received 3 NCES Statewide Longitudinal Data Systems grants (FY07, FY09, FY09 [ARRA]), totaling over \$18.8 million. The agency included its postsecondary and labor partners in the FY2009 Request for Application made possible through the American Recovery & Reinvestment Act.
- 1 of 3 state level postsecondary student unit record (SUR) systems
- Other postsecondary SURs in state (click on active link(s) to view profile):  
[Oregon Department of Community Colleges and Workforce Development](#)  
[Oregon Student Assistance Commission \(not included in study\)](#)

### BACKGROUND INFORMATION

SUR NAME **Student Centralized Administrative Reporting File (SCARF)**

Year SUR Established **1979**

Last period of upgrade/modification **Since 2000**

Start up funds received **no**

Recurring funds received **yes**

#### Reasons SUR was Established

- institutional resource allocation/funding formula
- IPEDS reporting
- tracking student retention/graduation
- tracking students across institutions

#### Legal Authority to Collect Data

- state law creating coordinating or governing board

### INSTITUTIONAL COVERAGE, TYPES OF DATA, AND METADATA

#### Institutional Coverage

- 4-year public

#### IPEDS Roles

##### Verification

- coordinator
- keyholder

##### Reporting

- coordinator
- keyholder

#### Participation in IPEDS Surveys

- 12-month Enrollment (E12)
- Completions (C)
- Human Resources (Employees by Assigned Position (EAP), Fall Staff (S), and Salaries (SA))
- Fall Enrollment (EF)
- Graduation Rate (GRS)
- Finance (F)

### Types of Data Collected

- K-12 academic history (*high school, admissions test scores*)
- postsecondary academic history (*placement test scores, transfer*)
- demographic
- postsecondary enrollment
- course-level information
- financial aid
- completions
- non-credit instructional activity (*pre-college courses [remedial, developmental], continuing education courses*)
- faculty/staff

### Authority to Change Data Elements/Definitions

- agency/entity staff

### Internal Primary Key(s) to Build Longitudinal Records

- Social Security Number (*no plans to discontinue use as internal primary key*)
- K-12 student identifier
- internally generated student identifier

### Metadata

#### business procedures

- data element dictionary
- data submission/reporting procedure
- data certification forms

#### technical procedures

- data validation/data checking procedure
- data audit procedure
- statistical mechanisms used to alert institutional user of successful or unsuccessful data validation
- statistical mechanisms used to alert institutional user of successful or unsuccessful data audit
- other technical procedure (*require 'sign off' by campus after data passes all validations and business rules*)

**USES OF SUR DATA**

**Current Uses and Purposes**

- decision-/policymaking
- generating reports and statistics (internal and external)
- consumer information for prospective students
- research
- cross-sector collaboration (K-12, labor, etc.)
- other purpose (*match with National Student Clearinghouse*)

**Types of Reports**

- completions
- course cost analysis
- distance education
- dual credit/dual enrollment
- enrollment
- financial aid
- high school feedback
- institutional profile, public
- institutional profile, private
- mobility/migration
- performance measures
- remediation
- retention
- transfer ([sample](#))

**Audiences Receiving Some or All Reports**

governor’s office, legislature, coordinating or governing board, K-12 (agency, districts, and/or schools), other state agencies, federal agencies, general public, other audience (internal agency department use [OUS Finance and Administration - Budget and Controllers Offices])

**LINKING ARRANGEMENTS WITH AGENCIES, STATES, AND ORGANIZATIONS**

**State P-20 Data Warehouse** no

**Links to State Agencies/Entities**

- state financial aid agency/entity
- state education agency (K-12)

**Access to K-12 agency elements** yes

**Links to Other States** no

**Links to External Organizations**

- National Student Clearinghouse
- Western Interstate Commission for Higher Education

**Primary IDs Used in Matching**

- Social Security Number
- K-12 ID

**Demographic Elements Used in Matching**

- name
- date of birth
- gender
- other data element (*ID of high school and year graduated*)

**Legal Mechanisms Enabling Linking**

- attorney general opinion/statement
- memorandum of agreement/understanding

**Barriers to Linking**

- legislation (*lack of legislation*)
- resources
- lack of common identifiers/crosswalks
- coordination with other state authorities/administrators
- FERPA concerns
- lack of interest from other agencies
- other barrier (*statute assigning personal liability [and large fines] for violation of privacy laws*)

**MECHANISMS TO ENSURE DATA QUALITY**

**Responsibility for Entering Data**

- appropriate institutional/campus personnel

**Responsibility for Checking/Verifying Data**

- appropriate institutional/campus personnel

**Method of Informing IR Personnel of Data Submission Inconsistencies**

- manual notification (e.g., email, phone call from agency/entity)

**On-site Institutional Data Audits** yes

**Frequency** as needed

**Professional Development for IR Professionals** yes

**Mandatory?** no

**Frequency** annually

**DATA ELEMENTS COLLECTED****Postsecondary Elements (36)***demographic*

- ✓ - student name
- ✓ - date of birth
- ✓ - gender
- ✓ - race/ethnicity
- ✓ - Social Security Number
- ✓ - K-12 identification number
- ✓ - Institutional identification number
- ✓ - student identification number
- ✓ - citizenship
- ✓ - state residency status

*postsecondary academic history*

- ✓ - admissions scores
- placement scores
- ✓ - prior college(s) attended
- ✓ - transfer credits

*enrollment status*

- ✓ - degree seeking status
- ✓ - attendance status (full-/part-time)
- ✓ - 1<sup>st</sup> term of academic history
- ✓ - program/major

*financial aid*

- ✓ - dependency status
- ✓ - family income
- ✓ - federal financial aid
- ✓ - state financial aid
- ✓ - institutional financial aid
- ✓ - other financial aid
  - merit-based financial aid
  - need-based financial aid
- ✓ - FAFSA fields

*academic activity*

- ✓ - course title
- ✓ - course mode of instruction
- ✓ - course grade
- ✓ - term student credit hours (SCH) attempted
- ✓ - term SCH earned

*academic attainment*

- ✓ - degree awarded
- ✓ - degree date
- ✓ - cumulative SCH earned
- ✓ - cumulative GPA

**K-12 Elements (13)***demographic*

- ✓ - student free and reduced-price lunch eligibility
- ✓ - language spoken at home
- ✓ - disability status

*high school background*

- ✓ - high school attended
- ✓ - district/school code
  - student resident county-district code

*academic activity*

- date student enrolled
- course type
- course title
- course grade

*academic attainment*

- ✓ - high school GPA
- ✓ - high school graduation date
- ✓ - assessment scores

**Labor/Workforce Elements (15)**

- employer ID number
- employer size (# of employees monthly)
- employer county
- wages earned
- wage type code
- hours worked
- employment quarter code
- employment year
- date student/employee applied for Unemployment Insurance (UI)
- date student first received UI check
- other agencies providing services to student while student is receiving UI
- U.S. Census North American Industry Classification System (NAICS) code
- U.S. Census NAICS title
- U.S. Department of Labor Standard Occupational Classification (SOC) code
- U.S. Department of Labor SOC title