

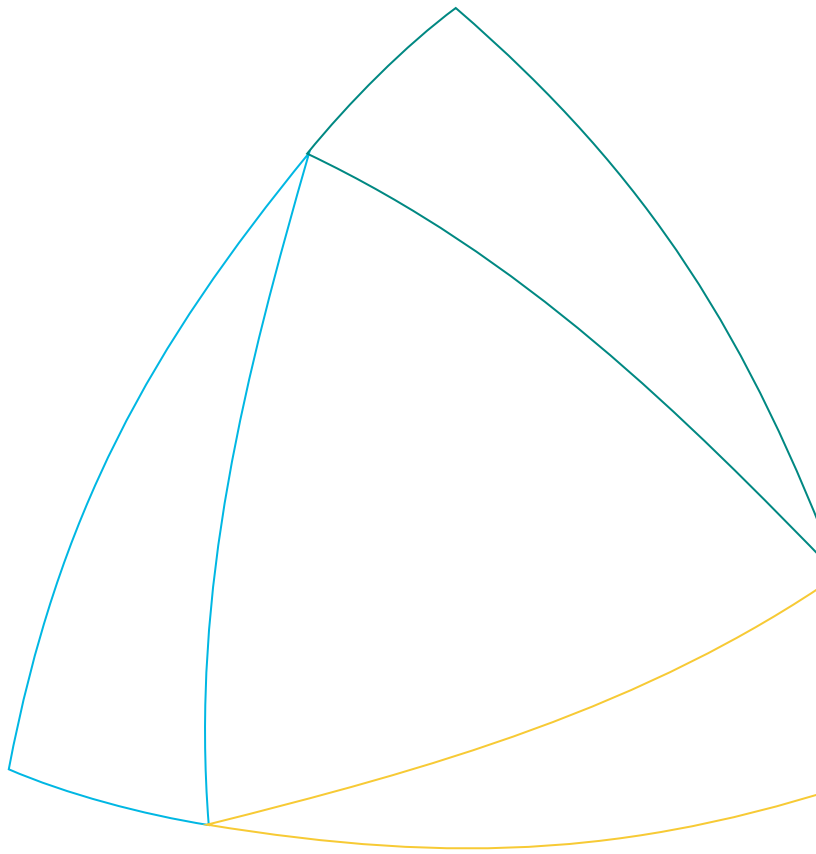


SHEEO

STATE HIGHER EDUCATION EXECUTIVE OFFICERS ASSOCIATION

INSTITUTIONAL SELF-ASSESSMENT FOR POSTSECONDARY DATA PARTNERSHIP (PDP) ADOPTION

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INTRODUCTION

This document is part of SHEEO's efforts to support the higher education community with technical assistance¹ related to the National Student Clearinghouse (Clearinghouse) Postsecondary Data Partnership (PDP).² The PDP is a national partnership to support system- and institution-level data use and reduce reporting burden. By providing additional data files to the Clearinghouse, institutions and systems have access to Key Performance Indicator (KPI) Tableau dashboards with a specific emphasis on early momentum metrics, an analysis-ready file with PDP submitted and Clearinghouse calculated fields that include Clearinghouse enrollment and degree data, as well as decreased data reporting requirements for institutions and systems participating in initiatives that are also PDP partners.

While the amount of time required to submit PDP data varies by institution, on average, it can take up to 40 hours for the first submission. However, much of this time is often spent organizing institutional staff to define specific variables, such as gateway courses or academic preparedness. This *Institutional Self-Assessment for Postsecondary Data Partnership (PDP) Adoption* was designed to assist institutions during the planning phase of PDP adoption to quickly identify areas that need further attention. It includes questions on the institution's data systems, reporting and data submissions, and ability to submit data based on PDP defined variables.

This assessment is an ideal starting point for any institution looking to join the PDP. It can identify critical questions/concerns an institution will need to address during the initial data submission process. It helps the institution identify key stakeholders in the PDP adoption process and a PDP submission team, and organizes important information about the institution's ability to submit PDP data that can be easily shared with institutional staff. This document can also be shared with Clearinghouse staff and other experts assisting the institution in the PDP data adoption and submission process.

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1. <https://sheeo.org/pdp>
 2. <https://www.studentclearinghouse.org/colleges/pdp>

CONTACT INFORMATION/PDP TEAM

- 1. Please enter the name and role for the person with primary responsibility for overseeing your institution's PDP adoption process.**
- 2. Please list the names and roles of the individuals who will contribute to the completion of this assessment.**
- 3. Please list the names and roles of persons at your institution who will be the primary contacts for the PDP project, including staff responsible for data submission, data analysis, and data use.**

INSTITUTIONAL CHARACTERISTICS

4. What drives your interest in joining the Postsecondary Data Partnership, and how do you envision using the various features it provides?³ The answer to this question should help inform your strategy for utilizing PDP at your institution.

5. What is the primary student population you serve? How do your institution's mission and location impact the type of students who apply and enroll? For example, what percentage of your students are Pell recipients or first-generation? How much of your student population is composed of students who work full-time or are parents? The answers to these questions should help inform your strategy for how to view your PDP data, including what filters and student comparison are important for reducing equity and attainment gaps.

6. What was your full-time equivalent (FTE) enrollment for the most recent academic year? This question identifies the FTE range your institution fits into to determine the cost for participating in the PDP.

3. <https://www.studentclearinghouse.org/colleges/pdp/how-the-pdp-works>

7. Relevant designations for your institution (choose all that apply)

Faith Based Institution

Historically Black College or University (HBCU)

Hispanic Serving Institution (HSI)

Minority Serving Institution (MSI)

Native American Non-Tribal Institution

Predominantly Black Institution (PBI)

Tribal College or University

Women's College

Transfer Focus Institution

Other

Please list others here:

INSTITUTIONAL DATA SYSTEMS

8. Does your institution use a student information system (SIS)?

Yes

No

If yes, please list the SIS here:

Examples: *Banner (Ellucian); PeopleSoft Campus Solutions; Workday Student; Colleague (Ellucian); Jenzabar; CampusNexus; Salesforce for Education; Oracle Higher Education Cloud; SAP for Higher Education and Research; etc.*

9. Does your institution maintain an enterprise database system? A database system is typically used to collect transactional data (e.g., the student name you enter in your student information system).

Yes

No

If yes, please list the type here:

Examples: *Microsoft SQL Server; Oracle Database; MySQL; IBM DB2; SAP HANA; PostgreSQL; MongoDB Enterprise Advanced; etc.*

10. Does your institution maintain a data warehouse? A data warehouse stores the historical data that is collected (e.g., a student requests a name change and the change is made in your SIS). The data warehouse is where the previous and current students' names are stored.

Yes

No

If yes, please list the type here:

Examples: *Snowflake; Panoply; Amazon Redshift; Google BigQuery; Vertica; Azure SQL Data Warehouse; MS SQL Parallel Data Warehouse; Oracle Exadata Cloud Service; Oracle Autonomous Data Warehouse; SAP Business Warehouse; IBM Db2; IBM PureData System for Analytics; etc.*

11. Does your institution use any tool(s) for data analytics?

Yes

No

If yes, please list the tool(s) here:

Examples: *Rapidminer; Informatica; Microsoft Excel; Ellucian Analytics; Argos (Evisions); etc.*

12. Does your institution use any tool(s) for data visualization?

Yes

No

If yes, please list the tool(s) here:

Examples: *Tableau; Microsoft BI; Microsoft Excel; Qlik; etc.*

13. What are the most challenging aspects of data (collection, analysis, reporting) for your institution?

14. Is your institution exploring any tools to assist with the analysis, reporting, and dissemination of data that have not been identified in the previous questions?

REPORTING AND DATA SUBMISSIONS

15. In addition to the Integrated Postsecondary Education Data System (IPEDS) and accrediting agencies, what additional entities does your institution submit data to?

- National Student Clearinghouse
- State system
- Voluntary Framework of Accountability (VFA)
- Other entities
- Please list others here:

16. Is your institution part of any of the following organizations/initiatives (the organizations listed below are part of the national PDP partnership and may have additional resources to assist your institution in adopting the PDP):

- American Association of State Colleges and Universities (AASCU)
- Association of Public and Land-grant Universities (APLU)
- Achieving the Dream (ATD)
- Complete College America (CCA)
- JFF Student Success Center Network
- Other initiatives
- Please list others here:

17. Does your institution use any tools for benchmarking?

- Yes
- No
- If yes, please list the type here:

Examples: *IPEDS; Clearinghouse; VFA; VSA Analytics; etc.*

PDP DATA DEFINITIONS

18. Does your institution have a definition of a gateway course?

Yes

No

If so, what is it? Please provide your institution's definition here.

19. Does your institution have a definition of academic preparedness to determine if a student is college English and math "ready"?

Yes

No

If so, what is it? Please provide your institution's definition here.

20. What does your institution consider a passing grade for developmental education and gateway courses?

21. Select ALL the characteristics of your students for which your institution could currently provide student-level data. The variable names below correspond to the names of the variables in the PDP Data Submission Guide.⁴ The Submission Guide also includes the applicable data values.

COHORT DATA FILE VARIABLES	YES	NO	IF NO, DO YOU HAVE A PLAN FOR COLLECTING THIS INFORMATION IN THE FUTURE?
Date of Birth			
Ethnicity			
Race			
First Gen			
Math Placement			
English Placement			
Gateway Math Status			
Gateway English Status			
COURSE DATA FILE VARIABLES			
Pell			
Complete Dev Math			
Complete Dev English			
Math Or English Gateway			

4. <https://studentclearinghouse.info/onestop/wp-content/uploads/PDP-Submission-Guide.pdf>

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